New Student Registration for the 2018-19 School Year

Welcome to Sonoma Valley Unified School District(SVUSD). We are excited to welcome you to our schools and help guide you through the process of registering your child.

Before Starting the Online Form

- 1. Create an email address (i.e. Google, Yahoo, AOL) if you do not already have one—you will need to provide an active email address during the registration process. <u>Important: Please keep a note of this email and password for future school communication.</u>
- 2. Gather the required registration documents needed to register your child at the school of assignment. Visit the district website <u>New Student Student Registration</u> page for the list of required registration documents.
- 3. Locate your child's school of assignment, if you have not already done so, by using the Sonoma County <u>Registrar of Voters</u> website.
- 4. The registration can be completed on any internet-enabled computer, laptop or mobile device.

Now You're Ready to Begin the Online PowerSchool Registration

- 1. Click on the **Create Account** button to create a PowerSchool InfoSnap account.
 - You *must* create an account before accessing the online registration form.
 - You can select to view the form in Spanish at any time by clicking on the drop-down menu in the upper right hand corner of the screen. Look for the word "English" with a down arrow next to it – that is the drop-down menu.

Sonoma Valley Unified School District	
Create Account / Sign In	the stands to pill
Create an Account Not an InfoSnap account holder?	Account Sign In Already have an InfoSnap account? Sign in here.
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- 2. Enter the required information on the **Create an Account** screen.
 - IMPORTANT: in order to create a PowerSchool InfoSnap account, you will need an active email address.
 - Click the Create Account button at the bottom of the screen when you are done.

Create an Account		
Create an Account		
Enter the following requir create only one account p	ed information to continue. per household so that the sy	This account is meant to be created by an adult family member. It is important to stem will be able to save and access your information correctly.
Adult Account Holder		
* Email Address:		Used for sign in and important communication.
* Re-Type Email Address:	Ĭ	
* Password:	•••••	Must be at least 6 characters.
* Re-Type Password:		
* First Name:		
* Last Name:		
* Daytime Phone:		Used to provide support, if requested. Enter entire number, including area code.
* Security Question 1:	Choose	 Why do I need security questions?
* Security Answer 1:		
* Security Question 2:	Choose	
* Security Answer 2:		
	To comply with COPPA, I a	affirm that I am 13 years or older.
	Create Account Can	l

- 3. The next screen will prompt you to begin the registration form.
 - Select "Next" and fill out the information on the subsequent pages
 - Click "Submit" on the last page of the form, after the parent/guardian signature, to complete and submit the form. Please note: your child's registration is not considered complete until you have <u>submitted</u> the online registration form.
 - Check your email inbox for a submission confirmation email
 - IMPORTANT: parents/guardians of new students can apply for a transfer, after your registration is submitted, by contacting our District Office at 707-935-4258 and requesting an intra-district transfer or IDT.
 - For technical support, visit <u>online support</u> or you can call PowerSchool Support at 866-752-6850 Monday – Friday 7:00am – 6:00pm PST. If you still have questions, please contact your school during office hours.

Please visit our <u>Student Online Registration</u> website for more information.